



Highfield

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Qualification Specification

HABC Level 2 Award in Safeguarding and Protecting Children and Young People (QCF)

Qualification Number: 601/4495/6

Highfield House
Heavens Walk
Lakeside
Doncaster
South Yorkshire
DN4 5HZ
United Kingdom

Tel +44 08452260350

Tel +44 01302363277

Fax +44 08452260360

Info@highfieldabc.com

www.highfieldabc.com

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HABC Level 2 Award in Safeguarding and Protecting Children and Young People (QCF)

Introduction

This qualification specification is designed to outline all you need to know in order to offer this qualification in your Centre. If you have any further questions, please contact your HABC Account Manager.

Qualification Details

The HABC Level 2 Award in Safeguarding and Protecting Children and Young People has been accredited by the regulators of England and Wales (Ofqual and the Welsh Government) and is part of the Qualifications and Credit Framework (QCF).

Key Facts

Qualification Number:	601/4495/6
Learning Aim Reference:	60144956
Guided learning hours (GLH):	10
Credit Value:	1
Assessment Method:	Learner workbook

Qualification Overview

This qualification is suitable for learners working, or wishing to work, with children and young people. This includes those in voluntary or unpaid positions.

The qualification covers how to safeguard and protect children, young people and practitioners in the workplace as well as how to respond to evidence or concerns that a child or young person has been abused. Children are those aged below 16 and young people are those aged between 16 and 18.

The Childrens Act 2004 places duties on a range of organisations to ensure they have regard to the need to safeguard and promote the welfare of children. This includes the need for appropriate safeguarding training, as employers are responsible for ensuring staff are competent to carry out their responsibilities towards safeguarding of children and young people. This qualification would meet this requirement.

Entry Requirements

It is recommended learners have a level 1 in literacy and numeracy before registering onto the qualification.

Qualification Structure

In order to achieve the qualification, learners must achieve one mandatory unit. Unit details can be found at the end of this qualification specification.

Delivery/Assessment Ratios

In order to effectively deliver and assess this qualification, Centres are recommended not to exceed the ratio of 1 qualified tutor/assessor to 12 learners in any one instance. If Centres wish to increase this ratio, they must first request approval from HABC.

Guidance on Delivery

It is recommended that the qualification is delivered over a 1-day period. This delivery programme may be adjusted in accordance with learners' needs and/or local circumstances.

Centres should ensure their delivery is appropriate to the cohort they are teaching both in terms of the age group learners usually deal with and the region they work in, as practices and terminology may differ.

For more information on delivery, please refer to the Tutor, Assessor and IQA Support Pack, which is available to download from the HABC website.

Guidance on Assessment

This qualification is assessed by open-response workbook. This assessment model requires learners to provide a short response to prescribed questions within a workbook set by HABC. Successful learners will have to demonstrate knowledge and understanding across the qualification syllabus. This assessment is supported and assessed by the nominated tutor/assessor and records must be maintained and held at the Centre for quality assurance purposes. For more information on this method of assessment, including quality assurance processes, please see the Tutor, Assessor and IQA Support Pack which is available to download from the HABC website.

Guidance on Quality Assurance

HABC requires Centres to have in place a robust mechanism for internal quality assurance. Internal quality assurance must be completed by an appropriately qualified person and that person must not have been involved in any aspect of the delivery or assessment of the course they are quality assuring. EQS visits from HABC will take place until direct claim status (DCS) is achieved. HABC will support Centres with quality assurance by conducting engagement visits to ensure and verify the effective and efficient delivery and assessment of qualifications.

For more information on internal quality assurance processes, please refer to the Tutor, Assessor and IQA Support Pack available to download from the HABC website.

Centre Requirements

In order to effectively deliver this qualification, Centres must have the following resources in place:

- Classroom with suitable seating and desks; and
- Projector, if using training presentation slides.

Age Ranges

These qualifications are approved for delivery to learners aged 16+.

Geographical Coverage

These qualifications are suitable for learners in England, Wales and Northern Ireland.

Tutor/Assessor Requirements

To deliver this qualification the roles of tutor and assessor must be filled. These 2 roles may be carried out by the same person.

HABC requires that nominated tutors hold a qualification or have suitable experience in the relevant subject area and have either a teaching qualification or teaching experience.

Suitable subject area qualifications or experience may include:

- Level 3 Certificate or Diploma in a related subject such as:
 - Health and Social Care;
 - Children and Young People's Workforce;
 - Childcare; and
 - Playwork;
- Advanced child protection training;
- NSPCC Certificate of Competency in Child Protection Training; and
- Level 2 Award in Safeguarding and Protecting Children and Young People (QCF) AND relevant experience
- Other relevant qualifications/experience will be assessed on a case by case basis.

Suitable teaching qualifications include:

- HABC Level 3 Award in Delivering Training;
- Level 3 PTLLS, or above;
- Level 3 Award in Education and Training, or above;
- Diploma or Certificate in Education;
- Bachelors or Master's Degree in Education;
- City and Guilds Teachers Certificate or equivalent;
- Level 3 or 4 NVQ in Training and/or Development; or
- Proof of at least 30 hours of training in any subject.

There is no requirement for assessors of this qualification to hold a formal assessor qualification, however it is recognised as good practice.

Nominated tutors and assessors should also be able to demonstrate relevant experience and knowledge in a work context and provide evidence of engagement with the subject field and continuing professional development.

Internal Quality Assurance (IQA) requirements

HABC requires that IQA officers of this qualification hold a qualification in the relevant subject area as specified in the nominated tutors section above. It is not a requirement that IQA officers of this qualification hold a formal IQA qualification, however it is recognised as good practice.

Mapping to National Occupational Standards (NOS)

This qualification maps to the National Occupational Standards for supporting the safeguarding of children.

Reasonable Adjustments and Special Considerations

HABC has measures in place for learners who require additional support. Please see the HABC Reasonable Adjustments Policy.

ID Requirements

It is the responsibility of the Centre to have systems in place to ensure that the person taking an assessment is indeed the person they are claiming to be. See the HABC Examination and Invigilation Regulations of the HABC Core Manual for further details.

Progression

Upon successful completion learners may wish to continue their development via the completion of any of the following signposted qualifications/training:

- Level 3 Award in Paediatric First Aid (QCF);
 - Level 3 Award in Emergency Paediatric First Aid (QCF);
 - Level 2 Certificate for the Children and Young People's Workforce (QCF); and
 - Level 3 Diploma for the Children and Young People's Workforce (QCF).
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Useful Websites

- www.skillsforcareanddevelopment.org.uk
 - <https://www.gov.uk/government/policies/supporting-social-workers-to-provide-help-and-protection-to-children>
 - <https://www.gov.uk/government/publications/working-together-to-safeguard-children>
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- <https://www.gov.uk/childrens-services/safeguarding-children>
 - <https://www.gov.uk/government/groups/uk-council-for-child-internet-safety-ukccis>
 - <http://ceop.police.uk/>
 - <http://www.nspcc.org.uk/>
 - <http://www.bullying.co.uk/>
 - <http://www.childline.org.uk/>
 - <http://www.kidsmart.org.uk/>
 - <http://www.workingtogetheronline.co.uk/>
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Unit Title: Introduction to Safeguarding and Protecting Children or Young People

Unit number: D/504/3750
 Credit: 1
 GLH: 10
 Level: 2

Learning Outcomes	Assessment Criteria
<i>The learner will</i>	<i>The learner can</i>
<p>1. Understand how to safeguard and protect children, young people and practitioners in the workplace</p>	<p>1.1 Identify key elements of the law on safeguarding children and young people</p> <p>1.2 Describe how practitioners can take steps to protect themselves from allegations and complaints within their everyday practice in a work setting</p> <p>1.3 Identify ways in which concerns about children and young people can be reported</p>
<p>2. Know how to respond to evidence or concerns that a child or young person has been abused.</p>	<p>2.1 Identify the characteristics of different types of child abuse.</p> <p>2.2 Describe actions to take in response to evidence that a child or young person has been abused or is at risk of being abused</p> <p>2.3 Describe how to respond to a child or young person who discloses abuse</p> <p>2.4 Identify those people who the information of abuse or suspected abuse may be shared with</p>

Additional Assessment Guidance/Requirements

This section of the specification provides further details on any additional assessment guidance/requirement in order to consistently provide valid, reliable, comparable assessments.

Centres must be aware of and have regard to the regional differences in best practice and terminology relating to the safeguarding and protection of children and young people. Course delivery and assessment of the above unit should be relevant to the regions the learner lives and/or works in to ensure the course covers relevant information.

Children are those aged below 16 and young people are those aged between 16 and 18.